



**NEIGHBORS OF
WATERTOWN, INC.**

**A Neighborhood Preservation Company
Serving Watertown Since 1969**

Pre-Application Cover Sheet

To: All Rental Applicants

From: Neighbors Of Watertown Inc.

The attached Pre-Application will place you on the waiting list for all the buildings Neighbors of Watertown manages. When a unit becomes available you will be notified and a full application will be required prior to being accepted to any of the apartment sites. It is important for you to let us know if your contact information changes during the time you are on the waiting list. All of our sites are listed below and are in the City of Watertown except Stonewood which is in Philadelphia NY

Brighton Building
Buck Building
Burdick Building
Emerson Place
Franklin Building
Kelsey Creek
Kieff Drive
Lillian Towers
Music Center
Olympic Apartments
Stonewood (Philadelphia NY)

Not all of the properties managed by Neighbors Of Watertown are subsidized units. Many are a minimum rent rate or 30% of the household income; whichever is higher. There are maximum qualifying incomes limits for all properties except for one bedroom units at the Brighton Building. All properties can only be rented through an application process, to determine income eligibility as well as other criteria to be met.

Apartments are open to all eligible applicants. Federal and New York State law forbid discrimination based on race, creed, color, national origin, sex, age, disability, marital status, familial status, sexual orientation or military status.

Applicants interested in Section 8 vouchers and project based vouchers contact:
Housing Assistance Program, 749 LeRay Street, Watertown NY 13601 phone: 315-788-0193

Rental Documents\Pre and Application Docs\PreApp Cover Sheet



The Housing & Redevelopment Store
112 Franklin Street, Watertown, NY 13601
Phone (315) 782-8497 Fax (315) 782-0102
www.neighborsofwatertown.com





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Initial Preliminary Application

PLEASE PRINT CLEARLY. THIS FORM MUST BE COMPLETED IN INK. To properly assist you, WE MUST HAVE ACCURATE AND CURRENT INFORMATION. ALL questions must be answered. If the question does not apply, write "N/A" or "NONE". Failure to answer all questions may delay your interview and/or eligibility determination. Any misrepresentation of information related to eligibility or family composition is grounds for rejection. Additionally, you should be aware that Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements or misrepresentations of any material fact involving the use of or obtaining federal funds. All information is kept confidential.

MAILING ADDRESS: _____
 Number Street Apt # City State Zip Code

Home phone: _____ Work: _____ Cell: _____

Email: _____

ABOUT YOUR FAMILY: List each member, including yourself, that will be living in your household.

	LAST NAME	FIRST NAME	RELATIONSHIP TO HEAD OF HOUSEHOLD	SEX M / F	DATE OF BIRTH	FULL TIME STUDENT? Y / N / NA	RECEIVING INCOME? Y / N
1			HEAD				
2							
3							
4							
5							
6							

OTHER HOUSEHOLD INFORMATION:

Ethnicity: (select only one)		Race: (select one or more)	
<input type="checkbox"/>	Hispanic or Latino	<input type="checkbox"/>	American Indian/Alaska Native
<input type="checkbox"/>	Not Hispanic or Latino	<input type="checkbox"/>	Asian
		<input type="checkbox"/>	Black / African American
		<input type="checkbox"/>	Native Hawaiian/Pacific Islander
		<input type="checkbox"/>	White

Do you or any member of your household have a disability that requires any of the following (check all that apply):
 Unit for Hearing impaired _____ Unit for visually impaired _____ Wheelchair accessible unit _____

Does your household meet the definition of homeless? (family lacks a fixed regular and adequate night time residence, or has a primary night time residence that is a supervised publicly or privately operated shelter designed to provide temporary living accommodations, such as welfare voucher hotels, congregate shelters or transitional housing designed for homeless persons, or a public or private place not designed for, or ordinarily used as a regular sleeping accommodation for human beings)
 _____ Yes _____ No



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